



6701 GREENWICH ROAD

P. O. BOX 750

330-887-5151

FAX: 330-887-5601

MONDAY-THURSDAY: 9:00 A.M. – NOON & 1:00 P.M. – 3:00 P.M.

FRIDAY: 9:00 A.M. – NOON

www.westfieldcenter.org

Email: admin@westfieldcenter.org

Below is a list of information on some frequently questioned topics:

Note: Most forms can be found on the village website under the “Quick Links/Resources Tap”.

ANIMALS:

Please contact the Village Zoning Inspector regarding the specifics for undomesticated, wild and farm animals.

Reference: Village of Westfield Center Codified Ordinances and/or Village of Westfield Center Zoning Ordinance

AUTOMOBILE SALES: It is unlawful for any person to offer for sale or allow another to offer for sale, more than two (2) motor vehicles upon premises owned or used for residential purposes within any twelve (12) month period between January 1st and December 31st of the same calendar year.

It is unlawful for any person to offer a motor vehicle for sale or allow another to offer a motor vehicle for sale on premises owned or used for residential purposes without first obtaining a permit. There is a \$10.00 permit fee. Permits can be obtained at the Village Municipal building.

The motor vehicle being sold is required to be positioned on the portion of the front yard which is paved or graveled (i.e. driveway).

Reference: (Ordinance No. 1995-5)

CEMETERY: The Village operates a municipal cemetery on West Greenwich Road. If you would like to purchase a lot, purchase memorial bricks or have questions regarding the opening/closing of gravesites, please contact the Village Municipal office. There is a fee schedule on the Village website. To view a map of available lots or available niches please contact the Municipal office.

GARAGE SALES: Permits are required for garage sales. There is no charge for a garage sale permit. Permits are available on the Village website or at the Municipal office. (The specific requires for holding a garage sale are on the permit form.)

GOLF CARTS: Golf Carts are required to be certified by the Village of Westfield Center Police Department. Forms are available on the Village website or at the Municipal office.

GOVERNMENTAL SERVICES:

**Mayor
Council
Board of Public Affairs
Planning Commission
Board of Zoning Appeals**

Mayor's Court is scheduled the first and third Tuesday of each month at 6:00 p.m.

Council meetings are held the first Tuesday of each month at 7:00 p.m.

Board of Public Affairs meetings are held the last Wednesday of every month at 3:00 pm., unless otherwise scheduled.

Both the **Zoning & Planning Commission** and the **Board of Zoning Appeals** meet on an as needed basis.

HISTORICAL SOCIETY: Please contact Anita Weaver, President at 330-887-5525.

HUNTING: The hunting of animals or fowl within the Village is prohibited.
Reference: Village of Westfield Center Codified Ordinance

INCOME TAX: The Village of Westfield Center has a one percent (1%) earned income tax. This tax applies to all residents and any person working within the Village. For more information, please contact the Tax Administrator at the Village Municipal office (330-887-5151).

PARKS:

North Leroy Park, 8712 North Leroy, has a walking path measuring 8/10 of a mile. There is also a basketball court, tennis/pickle ball court, small pavilion and public restrooms. Reservation forms are available on the Village website or at the Municipal office.

Park Circle: The Park in the middle of the Village was originally donated to Westfield Township by James Fowler in the 1800's. The Village purchased the park from Westfield Township in August of 2015. The park can be reserved for weddings and activities conducive to the area. Reservation forms are available at the Village Hall or on the village website.

There is a small park behind the Village Municipal building where there is play-ground equipment, and a walking course.

POLICE & FIRE DEPARTMENTS:

Emergency: 911

Report Incidents – Medina County Sheriff: 330-725-6631

Village of Westfield Center Police Department: 330-887-9110

Westfield Fire & Rescue: 330-887-5541

Email: wfrd160@gmail.com

Website: www.westfieldfireandrescue.com

POST OFFICE: Postal Services are provided locally in the Village. Post Office Boxes are available for residents living on **non-service** streets. There are postal delivery services available to some properties located on **Greenwich Road (North), North Leroy, South Leroy and Westfield Road. Properties with mailboxes have a Seville mailing address.** Please check with the Post Office before installing a mailbox.

The Post Office is open weekdays from 8:00 a.m. to 4:30 p.m. (closed 12:30 p.m. to 1:30 p.m.) and Saturdays from 9:00 a.m. until 12:00 noon. They can be reached at **330-887-5010**. The lobby is open 24 hours.

SEWER SERVICE: Sewer service is handled through the Village. All new residents need to complete a Sewer Service Application. The Village requires a \$200.00 deposit for all new accounts. In lieu of the \$200.00 deposit a customer can sign up for the automatic payment program. Sewer charges are based on water consumption. Sewer billing is done bi-monthly. **Please refer to the Sewer Service Description for more specific information.**

The Sewer Service Description, Sewer Service Application, Automatic Payment Application are available on the Village website (www.westfieldcenter.org) under the Links/Resources/Forms tab or at the Village Municipal office.

SIDEWALKS: The maintenance and upkeep of sidewalks is the responsibility of the property owner. This includes snow removal.

Reference: Village of Westfield Center Codified Ordinances

TRASH/REFUSE REMOVAL:

The current contractor to pick up trash is Rumpke Waste & Recycling Services. Please contact Rumpke to make arrangements to have your trash picked up.

Rumpke Waste & Recycling Services

www.rumpke.com

216-633-3454

RECYCLING BINS: In 2015 Village Council approved a recycling bins to be placed on Village property. There are two (4) bins located on the east side of the Village Hall/Post Office parking lot. The Medina County Solid Waste District collects and transports recyclables on a regular basis. Residents are encouraged to recycle as it is important for all of us to work for a better environment. The bins are for the following recyclables: cans, balls, plastic bottles, cardboard and paper. *(There is a complete list of both acceptable and non-acceptable items on the front of the bins.)* The County asks that residents dump recycling items loosely, **not in bags**. **Please do not put items in the bin that aren't recyclable.** Please break down boxes before placing them in the bins. The Medina County Solid Waste District website is www.recyclemedinacounty.com. Their telephone number is 330-769-0289. Please visit the website for a complete list of recyclable items and special collection dates.

UTILITIES:

Electric: Ohio Edison/First Energy 1-800-633-4766 (www.firstenergycorp.com) **(To report street light outages or electrical issues please go directly to First Energy's website. There is also a link on the Village website at www.westfieldcenter.org).**

Gas: Columbia Gas 1-800-344-4077 (www.columbiagasohio.com)

VARMINT CONTROL:

The Village of Westfield Center has a licensed Varmint Control Officer for the purpose of trapping: skunks, raccoons and woodchucks. A property owner must complete a permission form in order for a trap to be set by the Varmint Control Officer. Permission forms are available in the Village Municipal office or on the Village website. Traps will be set in the order that the permission forms are received as there are a limited number of traps. When completing the form please be specific about the type of varmint and the area in which there is an issue. Permission forms are good for one (1) year.

VOTER REGISTRATION:

Medina County Board of Elections

3800 Stonegate Drive

Suite C

P. O. Box 506

Medina, OH 44256

330-722-9278

www.boe.ohio.gov/medina

Email: medina@ohiosos.gov

WATER SERVICE:

For water service please contact:

Medina County Sanitary Engineers
791 West Smith Road
P. O. Box 542
Medina, OH 44256
330-723-9585
Monday-Friday: 8:00 a.m. – 4:30 p.m.
www.medinaco.org/saniatary

If you are interested in having a 2nd deduct meter installed for the purpose of watering your lawn, please contact Medina County Sanitary Engineers. (A copy of Median County Sanitary Engineer's deduct meter installation policy can be obtained from the Village website or at the Village Municipal office.

WEATHER SIRENS:

There are four sirens within the Township and the Village. Residents can opt to have weather alerts sent to their cell phones or personal computer. Please contact Chief Fletcher at 330-887-5541 to either have alerts **added or removed** from personal devices.

ZONING PERMITS:

You are required to obtain a Zoning Permit for almost all structures including, but not limited to both permanent and temporary signs. Please check with the Village Municipal office before beginning construction as Zoning Permits need to be approved **before construction** begins or **before any sign** can be posted. For a complete list of Zoning Requirements and fees please refer to the Village's Codified Ordinances (www.westfieldcenter.org). Note: County Building permits are issued through the Medina County Building Department, 791 West Smith Road, Medina, Ohio 44256 and their telephone number is 330-722-9223.